****[http://innoviacmc.com/wp-content/themes/yourcobo/images/logo.png?v2](http://innoviacmc.com/)

SIZE DOES NOT MATTER…

Whether small or large, your association needs to make the best use of the free volunteer resources and on-site staff you have within your community.

Smaller Communities

MMI financial management delivers the same accounting functionality received by our full-service communities at a fraction of the full-serve price.

Larger Communities

Maybe you feel your active Board—even an on-site manager—is best focused on your facilities where you can make the most difference. Maybe none of them are accountants and you don’t want to purchase expensive software.

Our objective is to deliver impeccable financial management, and, where applicable, provide you online access to self-management tools that can make your management tasks and communications with residents so much easier!

**FOR SELF-MANAGED ASSOCIATIONS**

**MANAGE**

BUT WAIT, THERE’S MORE…you also get:

* Access to the savings and advantages of our co-operative buying service. MMI is backed by the power of a community management cooperative that collectively manages more than 800,000 units. We pass along savings to our communities and homeowners.   
    
  More than just a buying service, this co-op offers you the advantages of a big box management company but you still get a locally-owned and operated firm.
* Access to our maintenance team. MMI’s sister company, Market Ready, Inc., is a licensed home improvement / maintenance company providing routine maintenance services to our associations and our residents at discounted labor rates.

WHAT DOES IT COST?

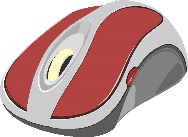
Call today or visit our website to request a customized price for your association.

**FINANCIAL MANAGEMENT   
FOR COMMUNITY ASSOCIATIONS AND *INTRODUCING***

MMI is an Accredited Association Management Company® meaning we have demonstrated a commitment to excellence through manager training, supervision and that we have experience in a wide range of community management areas. The AAMC® designation is issued by the Community Associations Institute.

AccessMMI.com

301-220-1850



**U-MANAGE**

What do you get?

All the financial services and options, **PLUS**   
the power of our robust management software   
to help with all your administrative needs.

With our U-Manage program, you or your staff will manage the web portal. We can turn functions on or off to suit your needs.

Some of the administrative functions you will have available include:

* Templated Board meeting agendas and minutes
* Documents storage
* Managing maintenance requests
* Conducting covenants inspections and issuing violation notices
* Managing the architectural change request process
* Issuing mass communications to your residents via U.S. Mail, email, pop-up messages or texts
* Managing clubhouse rental schedules
* An MMI coordinator to help with questions and training for your Board and homeowners

When these functions are activated, your residents will enjoy added convenience as well as open and interactive communications with your Board, which leads to trust, confidence and, ultimately, a more engaged community.

What else can you get?

You may qualify for hourly consulting and a-la-carte services for an additional fee, such as:

* Issuance of resale disclosure packages
* Budget assistance
* Credit reporting  
  U-MANAGE ONLY:
* Covenants enforcement
* Annual meeting administration
* Project management
* Insurance claims management

**FINANCIAL**

**MANAGEMENT**

What do you get?

* Check and electronic payments posted daily and deposited to your dedicated operating account.
* Monthly reports, including balance sheet, income statement, budget comparison, disbursement register, delinquency report, copies of invoices, bank statements and reconciliation reports, all delivered by the 15th to a secure online portal with board-restricted access.
* Online approval of invoices with approval criteria you set. Once approved, payments are issued to vendors either electronically or by digitally-signed check. Board approvers can view the invoice, the GL code and bank account before payment is issued.
* Collections managed in conjunction with your attorney with MMI monitoring actions and a concise, case-by-case report included with your financials. Late fees are applied and late notices are issued by MMI. The board and your attorney will have access to online payment histories.
* Audit & tax support for your CPA either in our office or electronically. We will issue vendor 1099s and manage the filing of personal property returns, county registrations and tax returns.
* Property transfers, bankruptcies processed.
* A secure, web portal where your members can view their statements in real-time on computer, phone or tablet, and make online payments by automatic ACH payment, e-check or credit card (credit card fees apply).